

Client Rights

- Clients have the right to be treated with dignity and respect.
- Clients have the right to fair treatment, regardless of their race, religion, gender, ethnicity, age, disability, or source of payment.
- Clients have the right to have their treatment and other member information kept private. Only in an emergency, or if required by law, records can be released without member permission.
- Clients have the right to information from staff/providers in a language they can understand.
- Clients have the right to have an easy to understand explanation of their condition and treatment.
- Clients have the right to share in the formation of their treatment plan.
- Clients have the right to know all about their treatment choices including a variety of clinical options and cost options.
- Clients have the right to get information about the therapist's role in the treatment process.
- Clients have the right to know the clinical guidelines used in providing and/or managing their care.
- Clients have the right to provide input on policies and services and will be given a survey at the close of treatment.
- Clients have the right to know about the complaint, grievance and appeal process.
- Clients have the right to know about State and Federal laws that relate to their rights and responsibilities.
- Clients have the right to know of their rights and responsibilities in the treatment process.

Client Responsibilities

- Clients have the responsibility to give providers information they need so they can deliver the best possible care.
- Clients have the responsibility to participate in understanding their behavioral health problem and developing mutually agreed upon goals.
- Clients have the responsibility to follow their medication plan. They must tell their provider about medication changes, including medications given to them by other providers.
- Clients have the responsibility to ask their providers questions about their care and to express any concerns which may arise during the treatment process.
- Clients have the responsibility to follow the plans and instructions for their care. The care is to be agreed upon by the client and provider.
- Clients have the responsibility to let their provider know when the treatment plan is no longer successful.
- Clients have the responsibility to keep scheduled appointments and comply with the therapist's cancellation policy.
- Clients have the responsibility to inform the therapist of changes in their insurance policy and let the therapist know about any problem with payment of fees.

I have read and agree to the above clients rights and responsibilities

Client Signature

Witness